

ASQ East Bay Board Meeting April 7, 2009

Call to order 6:35

Attended on phone : Geoff, Wai, Gary, Darrell, Kate, Mike, Arlene, Dawn, Mike Ahmadi, Jeanne Vargas

Minutes for March meeting approved.

Recognition for those who helped pull together the march event. Also thanks to Dawn for all her work on the section name change.

Treasurers report:

Budget vs actuals for February submitted by Jeanne. Had more membership dues, spent less on meetings and interest is lower than originally forecast. Spent a little more on web services due to change in service. Upgrade suggested. Bottom line, all total, our expenditures are under our projected amounts.

TAR ~ Kate will speak with Jeanne about the interest earned for clarification.

Web Blog:

Push out for next meeting, Brian unable to attend. Mike Ahmadi started a Twitter (micro blog) for ASQ East Bay <http://twitter.com/asqeastbay>

Roles & responsibility: Still open item

February Event review:

91% happy with Scotts only 71% in favor of Spengers. The comments wish the bar was closer, liked raffle, new person interested in board position.

TAR ~ Kate will send Wai contact information for people interested in participation in board. Target is to contact by beginning of May.

March event review:

Comments, not happy with seating, not comfortable, not enough seating. One of the reasons location was picked was the layout to encourage networking. Several people interested in hearing from East Bay. Surprise by the amount of people who were unemployed in attendance. Reduce cost for unemployed \$20 for a \$35 regular dinner pay ahead and \$40 at the door approved.

April event readiness:

Gene Hutchinson on line to discuss April event. He will be reload last years format. Requested head count for last years event. General consensus was at least 40. This year about supplier management, 4 speakers (all part of supplier management core

team), 1 hour 20min. Open background on Abbot and products. Talk about supply chain, supplier management teams, what is happening with quality management.

Not listed on Acteva due to confusion of charge. Event will be free of charge. Kate contacted Jim Hayes and Ryan Johnstone and did not receive any response.

TAR ~ Gene will send event description to Gary 4-8-09. Darrell will handle name tags. Dawn will update the web site. Meeting reminder go out around the 16th or 17th

Newsletter:

Dawn proposed moving the newsletter to a more real time electronic form. Email notices will be sent out at the beginning of the month to direct people to the web page with the relevant information. Items can be posted as they come in and the page will be updated with current and relevant information on the fly. Current newsletter is becoming problematic. Dawn sent information by email of a proposed web package that will facilitate the change. Cost will be around \$30. Dawn would like to try the change next month, next invoice next month. Approved to increase the budget for the web page.

TAR ~ Dawn will re send email with the proposal of the new web costs.

Silicon Valley quality conference in San Jose.

Does EB want to co-sponsor the event. October of 2009. Having first meeting tonight. Arlene will be point of contact for arrangements with Silicon Valley. Also having a picnic in August, EB is invited, Wai proposed that since the past EB attendance was minimal, no sponsorship.

Kate went to GGF for lunch. Directors room (private room) and a couple other options available. Target date is June 6th start at approx 11 until 3 or 4. Gary asked if this will be outside of season pass coverage. \$22/per person includes box lunch in stands. \$55/person for director's room and buffet. Welcome glass of champagne, gourmet salads, main course selections, includes valet parking. Some people are concerned that Saturday will be tough to get people attending. There is no minimum for box lunch, minimum 35 people for the director's room.

TAR ~ Kate will send out information and ask for feedback.

Geoff found a speaker system at Best Buy for about \$400. Is going to go listen before purchase.