

ASQ Golden Gate ~ 0618 Board Meeting ~ January 6, 2009

Attended: Kate Raymond-Chair, Geoff Langstaff, Gary Martin, Greg Farley, Arlene Kadrich, Dawn Plaskon, Mike Ahmadi

By Phone: Bikash Chatterjee, Wai Wong, Jennifer Brandenburg, Jim Kohlen, Jeanne Vargas, Brian Wada, Bikash Chatterjee

Meeting minutes from December were reviewed and approved.

Bikash Chatterjee was recognized as the nominating chair.

Post cards will be used to notify the section of the upcoming nominations for board.

TAR ~ Dawn will submit order for mailing and if cost effective will mail them and submit receipt for reimbursement. Cards will go out the week of 1-12-09.

Job descriptions are coming along. Still an open item needing completion. It was suggested to use the ASQ descriptions located at

<http://asqgroups.asq.org/SectionVolunteerCommunity/ASQ%20Volunteers%20101/Forms/AllItems.htm>

TAR ~ Arlene will send out reminder mid month.

Darrell suggested that we find another caterer for the April event at Bayer

TAR ~ Gary and Darrell to determine where to host April event.

Mike Spencer stated that the membership for Survey Monkey has been turned off, however we are still using the free service available. It was suggested that using the ASQ National: Question Pro might be a better option.

TAR ~ Kate will send Mike Spencer information on Question Pro for evaluation.

Geoff will be completing the yearly audit for the section. He will get the books by 1-15-09

TAR ~ Geoff to contact Jeanne Vargas to get the books for the section to complete audit.

Discussion on a quality blog are still open. One on One can have up to 15 blogs and moderating is an option available.

TAR ~ Brian will put together a skeleton and call meeting to review.

Alternates for each of the positions on the board were filled and noted.

TAR ~ Arlene will send out completed alternates list for review.

ASQ Golden Gate will be changing the name to ASQ East Bay. The name change has been submitted to ASQ national.

TAR ~ Kate will confirm topic is on docket for review with ASQ national.

Location for the networking event in March has not been set yet. Mike Ahmadi suggested Prima as a possible location for the event.

TAR ~ Kate will let Mike know if interested in Prima for March event.

Free day at Golden Gate Fields available. Good opportunity to check it out and confirm suitability for June event. Section to send several board members.

TAR ~ Kate to send email to Greg, Gary and Mike for free day.

Jim Kohnen's certification committee to be included in contact list.

TAR ~ Jim will contact Kate and furnish names and contact information for committee members, especially Ellen Hill

TAR ~ Kate to update contact list with information from Jim

TAR ~ Arlene to update alternates list with Ellen Hill contact information.