



ASQ East Bay Section
ASQ0618, P.O. Box 360985, Milpitas, CA 95036-0985
<http://www.asqeastbay.org>

ASQ East Bay ~ 0618 Board Meeting ~ March 3, 2009

Attended: Kate Raymond-Chair, Blaine Glandt, Darrell Belt

By Phone: Wai Wong, Jennifer Brandenburg, Jeanne Vargas, Brian Wada, Arlene Kadrach, Mike Ahmadi

Meeting minutes for February were approved after following changes:

Add Blaine Glandt to list of those attended

Note on second page that Bayer requested the date change for event and they will not host

We were over budget for the name tags.

The name change from Golden Gate to East Bay was approved by national. The announcement will be made at the March 19th networking event. The web page with the new name will be ready for publish the next day.

TAR ~ Arlene will put meeting minutes on ASQ stationary to be included in newsletter.

TAR ~ Dawn will have the web page ready to publish by 3-20-09

TAR ~ Kate will research the name change on bank account

Gene Hutchinson from Abbot Labs called in to give an overview of topics. Gene agreed to moving Abbot event to 4-23-09. Use last years format. Gene will speak on supplier quality, although open to other topics. Would like to see more speakers, has three others from Abbot interested in speaking. Wai will lead at April event, Kate will not be able to attend.

TAR ~ Kate, Wai, and Darrell to meet with Gene to further discuss and flesh out topics

TAR ~ Kate send invite to Jim Hayes and Ryan Johnstone to speak at Abbot event.

Michael Warnke from Bayer call in to give an overview of topics for May meeting. Mike will be speaking on operational excellence (ie...rolling out 6 sigma, reporting on 6 sigma, how to implement). Would like to share 2 or 3 case studies and maybe talk about applying lean tools. Mike will send slides to Darrell to be reviewed on 2-3 of the topics mentioned, 1-2 weeks before the event.





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Event tracking ~ February event feedback was discussed. People said the food was very good at Spengers, but the atmosphere at Scott's was better. It was commented that Scott's was laid out better and it had a more intimate feel. It was decided we will stay with Scott's for now, it's easier to get to and we have an established rapport. It was suggested that instead of having a bar tab, check into having wine at each table.

ISM feedback for event was positive: enjoyed the topic and networking opportunities.

TAR ~ Arlene will call to check on cork fee for ASQ bringing in wine and the price for Scott's to furnish wine at each table. Also, make reservation for 4-21-09.

TAR ~ Gary will call to check on possibility to have salad included in price of the meal.

Brian discussed blog and answered questions. Points made were: Blogger has control, not open for anyone to post. Ownership of blog can be revoked by ASQ East Bay if needed. Levels of participants are Admin, Contributor, Moderator. Admin is top level and has all rights; Contributor has rights to write articles, but can not delete posts; Moderator filters comments, can not post topics.

TAR ~ Brian, Miek and Blaine will get together the pilot for the blog and report back in April meeting.

It was suggested we have enhancements on the web page for job seekers, ie...post resumes and/or jobs. Concern was voiced for the time needed for maintenance of postings and lists.

TAR ~ Dawn will give feedback at April meeting on time cost issue.

World conference attendance was discussed and the proposal of sponsoring Dawn Plaskon for the trip was voted on and passed. ASQ East Bay will sponsor \$1,700 of Dawns expenses for attendance at the World conference.

Update on the March networking event: as of 3-3-09, 19 people had signed up for the event. We will have a few facilitators for sign in. Having color coded name badges to determine which group each person was going to participate in and an informational scavenger hunt to help break the ice and encourage people to introduce themselves to others.

Roles and responsibilities are to be finished by the end of April.





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ASQ East Bay has some CD's who's maturity date is coming up in April. Need to determine plan for further investment.

TAR ~ Jeanne to research maturity date and bring information on additional CD's to increase investment.

Golden Gate fields is still on the table for an upcoming event. We need someone to meet with a representative from GGF to discuss arrangements and get further information for planning.

TAR ~ Gary and Kate will go to lunch with GGF rep to discuss event.

